

The following are the requirements to **apply** for an apartment:

- Complete application (Per person 18yrs older)
- Required 1 year of rental and employment history minimum (additional rental and employment history may be required based on screening results)
- A government issued photo Identification
- If filling out application with Tax ID, you must bring original form provided by Internal Revenue Services
- Proof of income:
  - Acceptable Forms of Documentation
    - Payscale: 4 for weekly payments or 2 for bi-weekly payments (Most recent)
    - 3 most recent months of bank statements showing you are depositing 3 times the rent
    - Most recent tax information
    - Self-Employed or 1099 Employee: 1099 and most recent tax return as proof of income
- **MUST pass a credit and background checks, and meet our minimum credit requirements, No Open Landlord Debt within the last 84 months and No felonies convictions**
- The following Money Orders are required (*we DO NOT accept checks or cash, However Application fees and Surety Bond may be paid via Online Application Portal*)
  - 1. Application fee (per person 18yrs and older or per couple)
  - 2. Administrative fee
  - 3. Deposit Choice Surety Bond

*\* The application will not be accepted without all the requirements*

*\* PRICES are subject to change without notice; we can ONLY hold price quote if application is submitted*

**At the time of move-in you will need proof of renter's insurance (\$100,000.00 liability) and Georgia Power Account Number plus any other pending balance due.**

**All fees are non-refundable after 72 business hours. This includes Deposit Choice Surety Bonds, Administrative Fees and Holding Fees**

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