## SMP strategic management partners

## <u>Marina Villas</u>

## The following are the requirements to **apply** for an apartment:

- Complete application (Per person 18yrs older)
- 2 years of rental and employment history
- A government issued photo Identification
- If filling out application with Tax ID, you must bring original form provided by Internal Revenue Services
- Proof of income (3 times the rent):\_\_\_\_\_\_
  - o If paystubs: 4 for weekly payments or 2 for bi-weekly payments (Most recent)
  - o If cash:
    - NOTARIZED letter with 3 most recent months of bank statements showing you are depositing 3 times the rent
    - NOTARIZED letter with most recent tax information
- MUST pass a credit and background checks, for credit we require a minimum score of 550, No Open Landlord Debt within the last 84 months and No felonies convictions
- The following Money Orders are required (we DO NOT accept checks or cash)
  - 1. \$50.00 application fee (per person 18yrs and older or per couple)
  - o 2. \$250.00 Administrative fee
  - o 3. Surety bonds from \$88-\$175
- \* The application will not be accepted without all the requirements

\* PRICES are subject to change without notice; we can ONLY hold price quote if application is submitted

All fees are non-refundable after 72 business hours. This includes Deposit Choice Surety Bonds, Administrative Fees and Holding Fees